



# **ANNUAL REPORT**

(January – December 2017)

# OPERATIONS REVIEW

## Introduction:

### I. Planning Framework

Culion Foundation's operations for the year were guided by a designed to planning framework used in 2017 in order to enhance its visibility, strengthen its reputation, effectively manage ongoing programs and develop new ones in line with its vision and mission, strengthen its organizational systems and capabilities, and ensure its viability and sustainability. The three pillars of the framework are:

**A. Connect.** CFI will continue to strengthen partnerships, linkages and strategic alliances, such as membership in networks and participation in collaborative activities. This will enable the Foundation to implement programs mandated by its mission utilizing available resources through coordination and resource sharing. In particular, it will:

1. Maintain its membership with the Association of Foundations and, by affiliation, the Caucus of Development NGOs for organizational strengthening and linkages with resources.
2. Strengthen the Culion Forum, the alliance which it formed to harmonize the development NGOs in Culion and Northern Palawan.
3. Use to advantage its membership in the Zero Poverty Program of the Catholic Bishops' Conference of the Philippines (and hosted by the Assisi Foundation) to bring more resources to Culion and other areas in Northern Palawan.
4. Strengthen its partnership with the Zuellig Family Foundation to enhance its maternal and child health and nutrition programs in Northern Palawan.
5. Increase its visibility in the Philippine Coalition Against Tuberculosis (PhilCAT) and the Department of Health's Technical Working Groups on Neglected Tropical Diseases and Leprosy to establish its track record and tap opportunities for grants and contracts.

**B. Focus.** In 2017, the Foundation will emphasize:

1. Effective management of existing programs and projects, namely, the Hospital-Based TB DOTS Project (under the Global Fund), Support for Biodiversity-Friendly Enterprises Project (under the United Nations Development Program) the Balik-Palawan Program and its component Culion Development Program,
2. Effective management of new and prospective such as the Social Enterprise Project for the Coalition of Leprosy Advocates of the Philippines (CLAP), 5th National Conference on Neglected Tropical

Diseases (NTD) and similar undertakings, Culion Water System Development Project, and the Income Generating Project for Senior Citizens and Youth of Culion.

3. Resource mobilization for the extension or expansion of existing programs such as the Hospital-based TB DOTS and Support for Biodiversity-friendly Enterprises.
4. Strategic communications to increase its visibility among donors, international organizations, Department of Health, and other relevant stakeholders
5. Organizational strengthening particularly in systems development for human resource and financial management.

**C. Innovate.** CFI will engage in trailblazing activities including the following:

1. Explore new programs relevant to its vision and mission, such as integrated area development, prevention and control of re-emerging and neglected tropical diseases like filariasis and schistosomiasis,
2. Model innovations in sustaining hospital-based TB DOTS program and propose these for adoption by the National TB Control Program
3. Develop schemes for marketing biodiversity-friendly products in the project areas
4. Propose innovative mechanisms for improving the delivery of health and nutrition programs for 0-4 children
5. Start the link between the Assistance to Small Enterprises Development Program with the Support for Biodiversity-friendly Enterprises project

## **PROJECTS AND ACCOMPLISHMENTS**

### **HOSPITAL-BASED TB DOTS**

This three-year project was completed during the period in review. It was implemented on behalf of the National Tuberculosis Control Program (NTP) of the Department of Health with the support of the Global Fund for HIV/AIDS, TB and Malaria (GFATM) under the management of the Philippine Business for Social Progress (PBSP). Per contract with PBSP, the project was implemented in 5 provinces and 1 city in Region VIII, and the cities of Pagadian and Zamboanga in Region IX.

The goal of the project was:

“To reduce TB burden in the Philippines through engagement and participation with sustainable coverage in TB management among public-private health care providers, with the adoption of DOTS strategy, whereby 90% of public hospitals and 60% of private hospitals are participating in TB control either as DOTS provider or referring center.”

The project objectives were:

- (1) promote advocacy and capacity building to Public and Private Hospitals and secure their commitment to provide TB-DOTS services through either referral or case holding;
- (2) improve the capabilities of public and private health care workers on DOTS and sustain quality DOTS service delivery; and,
- (3) strengthen linkage between public - public collaborators, between hospitals and health centers to increase improved NTP performance.

As of December 31, the project had achieved the following results. As can be noted in the following tables, the accomplishments exceeded targets.

<b>Indicators and Accomplishments</b>				
<b>Indicator</b>	<b>Target</b>	<b>Accomplishment</b>	<b>Total</b>	<b>Achieved (%) to target</b>
Number of public hospitals that are DOTS providing or referring	32	35	35	109%
Number of private hospitals that are DOTS providing or referring	32	33	33	103%

#### No. of notified Cases in 2017

<b>Indicator</b>	<b>Target</b>	<b>Accomplishments</b>			<b>Total</b>	<b>Achieved (% to target)</b>
		<b>Q1</b>	<b>Q2</b>	<b>Q3</b>		
<b>Number and percentage of notified TB cases (all forms)</b>	1,242	429	492	429	1,350	108%

Figures 1 & 2 shown the project framework and roadmap

Figure 1.

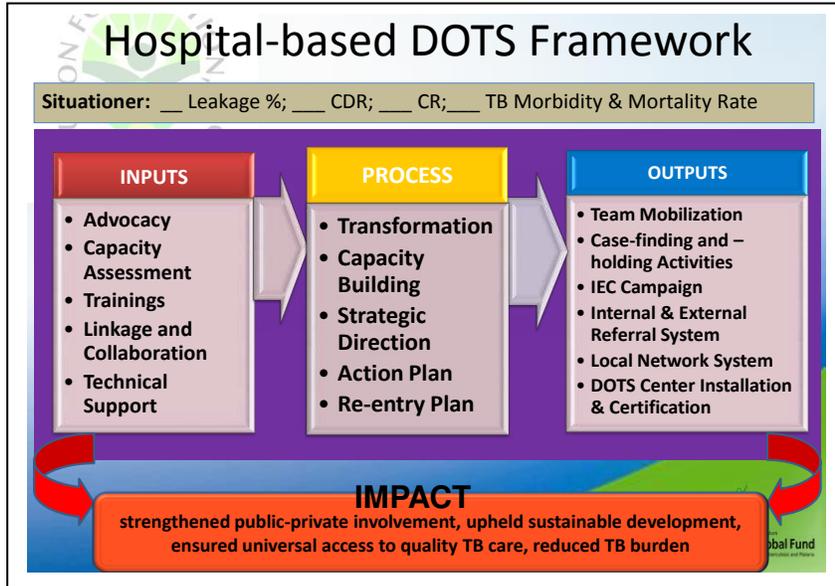
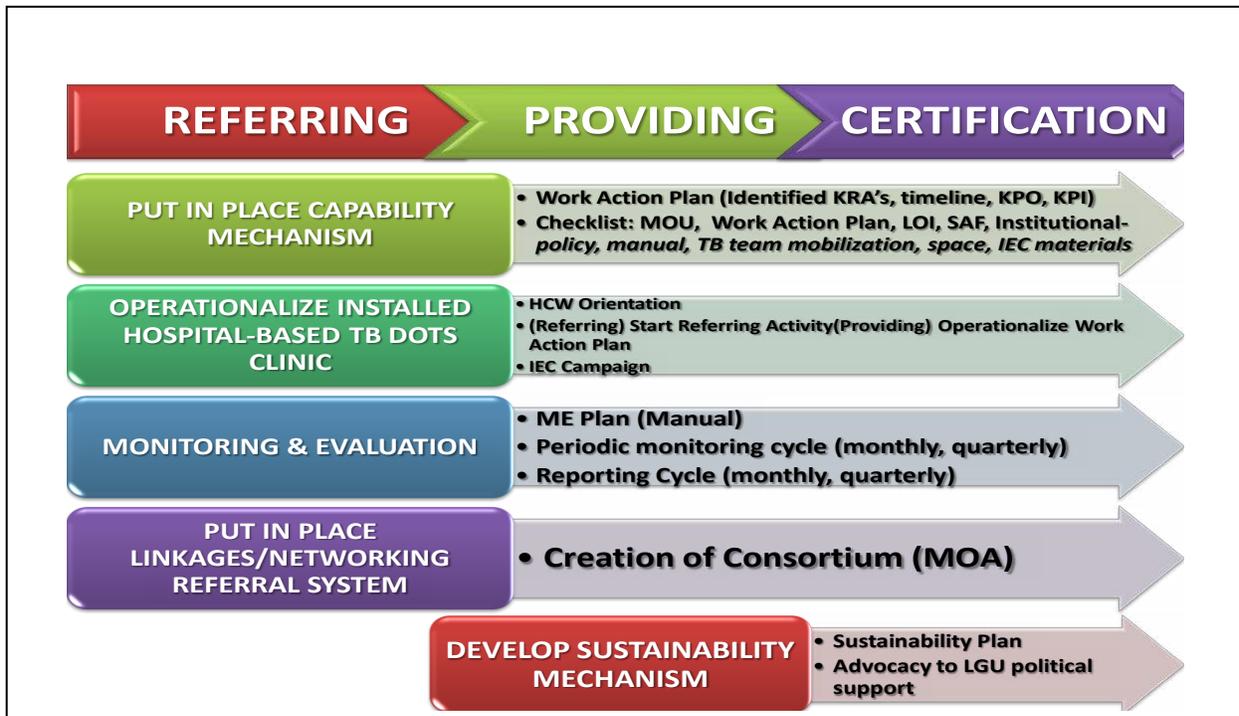


Figure 1 provides a theoretical and conceptual direction on how the project was implemented. The **inputs** are the identified activities that CFI implemented in accordance with the Five-point strategy presented in the previous discussion. The **processes** are the activities undertaken by prospective hospitals under the technical guidance of CFI. The **outputs** are the expected products of the partnership, participation and project implementation, which would achieve the **impact** of the project.

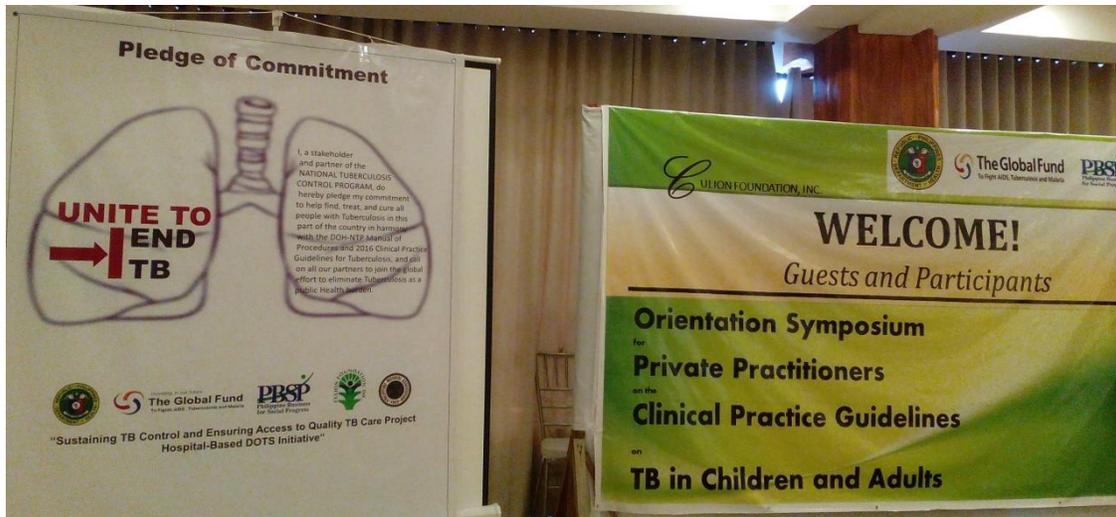
Figure 2. CFI Hospital-Based TB DOTS Roadmap



To achieve the goals and objectives, the following activities were conducted

- 1) Project Orientation, Planning & Organizational Development for Hospital TB DOTS Integration
- 2) Training of Trainers for Hospital TB DOTS
- 3) Hospital-based TB DOTS Management
- 4) Healthcare Worker Orientation
- 5) Project Implementation Reviews
- 6) Stakeholder Consultative Conference
- 7) Advocacy and Orientation on Clinical Practice Guidelines
- 8) Technical Assistance on Developing a Sustainability Mechanism
- 9) Write-shop on Hospital Handbook
- 10) Strengthening MSA Role towards TB Elimination
- 11) Strengthening RHU - TDRH Network
- 12) Project Closeout and Terminal Evaluation





Some challenges faced by the project were:

1. Presence of other NGO with the same project in Region 9, SDA has been divided to avoid conflict in engaging hospitals within the area.
2. Delays in trainings due to the following reasons:
  - Weather condition
  - Availability of the stakeholders
  - PMU staff orientation and trainings were completed last August 2014
3. Discrepancy between the two lists provided by Region 9 DOH Regional Office on the number of hospitals already engaged by PhilCat and DOH. Regional team obtained lists of hospitals, one in August and another in January. Earlier list showed that there are more than 20 public hospitals still to be engaged; however, on the latest list showed all public hospitals were already either all public hospitals were already either DOTS providing or referring facilities.
4. Referral system in some areas is complicated due to the following reasons:

- Missing referrals from hospitals in Pagadian City have been tracked down to distant towns like Ramon Magsaysay, Aurora, Sominot, Midsalip and other where there are no hospitals available for project engagement.
- Some MHOs in Southern Leyte need skills enhancement training in reading X-ray films for clinical diagnosing of TB referrals as revealed by DOH NTP Team Region 8 during the PIR last April 2015.
- Safety and security in some areas in Regions 8 & 9 is compromised due to presence of leftist groups.

## **SUPPORT FOR BIODIVERSITY FRIENDLY ENTERPRISES**

This 2-year project, entitled “ Achieving Economies of Scale in the Value-Chain Through Transformation and Consolidation of Biodiversity-Friendly Products in the Calamianes Group of Islands, Palawan” technically ended in December 31, 2017, although it was extended to March 2018 for documentation and report writing. It was implemented on behalf of the Department of Natural Resources DENR) with the Foundation for Philippine Environment (FPE) as project manager.

The goal of the project is for “the rich biodiversity areas of Northern Palawan (Busuanga, Coron and Culion) to lift resource-dependent communities from poverty by providing them with sustainable bio-diversity friendly economic enterprises”

It had two major thrusts, namely;

The project focused on **Seaweed consolidation** and **cashew consolidation**

Major accomplishments are:

1. Significant income from cashew which reached up to P55/kilo. This price increase affected all cashew farmers in the Calamianes.
2. Reached 100 households through consolidation processes of cashew growing and seaweed farming.
3. Directly assisted two (2) communities (Buluang in Busuanga and Baldat in Culion) and indirectly assisted 14 communities in cashew consolidation.
4. Development of enterprise business plan.
5. Samahang Katutubo ng Barangay Marcillia Association sold a total consolidated 6.6 tons of dried seaweeds, benefiting 50 households.
6. Marketed a consolidated 2.4 tons of cashew nuts, benefiting 14 communities.

## **SUPPLEMENTARY FEEDING AND VITAMIN SUPPLEMENTATION PROJECT**

1,034 children in Culion and 180 children in Coron were provided food supplementation using the Manna Packs provided by the Hapagasa Project of the Assisi Development Foundation with the support of the Catholic Bishops Conference of the Philippines through its Pondong Pinoy project. The project is

in support of the Department of Health’s “First 1000 Days” program to eliminate malnutrition. Cash equivalent of the Manna packs is P 1,361,664. It was implemented in coordination with the Municipal Health and Nutrition Offices of Coron and Culion.

### **MODIFIED LEPROSY ELIMINATION CAMPAIGN**

During the year, the Philippine Office of the World Health Organization (WHO) contracted the Foundation to implement the Modified Leprosy Elimination Project. This is a follow-up to the successful one implemented in Basilan City and Tawi Tawi Province in 2016. The purpose of the project is to hasten the identification, referral and treatment of leprosy cases, one of the so-called re-emerging Neglected Tropical Diseases. For this year, the target areas were all the provinces (Leyte, Eastern Samar, Western Samar, Northern Samar) and cities (Calbayog, Ormoc, Tacloban) Region VIII. The main strategies used were formal training, coaching and mentoring of Local Health Teams consisting of the municipal doctor, nurse, and Barangay Health Workers. In addition, advocacy among local health officials, involvement of non-DOH stakeholders (Department of Education and Bureau of Jail Management and Prisons) and social mobilization of residents. Technical assistance to implement the same project was also given to the provinces of Cebu, Zamboanga del Sur, Bohol, Nueva Ecija and select sites in Region 8.

As can be seen on the table below, except for the number of leprosy suspect cases identified by health units the project exceeded its targets.

<b>Project Indicators</b>	<b>Target</b>	<b>Accomplished</b>	<b>Achieved (% to Target)</b>
<ul style="list-style-type: none"> <li>▪ Number of notified leprosy cases contributed by public health units</li> </ul>	78	Region 8 Sites: <b>92</b> Cebu Province – <b>5</b> Zam del Sur – <b>2</b> Bohol Province- <b>14</b> Nueva Ecija - <b>1</b> <b>(Total: 114)</b>	<b>146.15%</b>
<ul style="list-style-type: none"> <li>▪ Number of leprosy suspect cases identified by public health units</li> </ul>	780	<b>603</b>	<b>77.3%</b>
<ul style="list-style-type: none"> <li>▪ Number of Leprosy Health Team(LHT) created</li> </ul>	13	<b>14</b>	<b>108%</b>
<ul style="list-style-type: none"> <li>▪ Number of members trained to deliver leprosy services</li> </ul>	26	<b>28</b>	<b>108%</b>

The major activities conducted were the formation and training, as well as monitoring and coaching of Local Health Teams, involvement of non-DOH stakeholders particularly the Department of Education and the Bureau of Jail Management and Penology.

Impact on the Case Notification

Spectrum	Reported Cases in the past 5 years	Cases Found on MLEC period	Additionality (%)
Project Sites	246	92	37.40
Region 8	684	92	13.45
National	1,715	114	6.65

Some bottlenecks encountered were

1. Calamity
2. Concurrent programs/activities
3. Delayed BHW orientation
4. Poor geographical access
5. Poor health seeking behaviour
6. Weak logistics management

The major Lessons Learned were the following:

1. Situational Appraisal and Analysis
2. Systematic Action Planning
3. Communication & Therapeutic Use of Self
4. Quality Data Processing
5. Continuous and Bridged Spectrum of Leprosy Services
6. Sustaining Unified Collaborative Linkages and Network

Some of the best practices from the project are

- ✓ On the Conduct of Active Case Finding (ACF)
  1. Integrated Medical Mission
  2. Contact Tracing
  3. LEARNS
- ✓ On the Stigma and Discrimination
  1. HH Visit
  2. Interpersonal Counseling
  3. Care and Support
  4. Advocacy
- ✓ On the Advocacy, Communication, Social Mobilization
  1. Local policy
  2. IEC & Community Awareness
  3. CBO/PO Mobilization
- ✓ On the Complementing Action
  1. Contact Tracing in Prison
  2. Curriculum Integration
  3. Commitment of Undertaking (DepEd – treatment partner; BJMP – leprosy services; LGU – LIPH)
  4. Patient support

To improve future programs, the project recommends the following:

1. Investigation of contacts of index cases
2. Community mapping
3. Complementing actions
4. Referral system

5. Transfer of technology
6. Program sustainability
  - ✓ Pursue strong advocacy with LGU for policy support for leprosy program
  - ✓ Create active coalition for leprosy control
  - ✓ Explore possible funding for a continuing program



## **HYDROLOGICAL STUDY FOR THE DEVELOPMENT OF THE WATER SYSTEM OF CULION**

The Hydrological Study and Water System Improvement Project in Culion was funded by Peace Equity Access for Community Empowerment Foundation. The objectives of the study are: assessment of existing and prospective freshwater sources in Culion; identify and design water infrastructure and to capacitate the Culion Water District in managing the water system

efficiently. A presentation of the results were presented to the stakeholders last February 2018. Based on the study, the team identified two possible water sources especially during dry season. Currently, a proposal on construction of pumping facility, concrete ground reservoir, sum tank and control house is under review of PEF.

As a result of the study, PEF and CFI are now working on the actual water system development project. The cost of the study was **Php 680,000**. The study found two sites to develop: Sitio Pilapil and Brgy. Osmena.



### **PLANNING GRANT FOR SOCIAL ENTERPRISE FOR CLAP**

The Foundation conducted workshop April 6-7, 2017 with 30 participants. Output was project proposal to be submitted to Peace and Equity Foundation (PEF). Project funded PEF. The amount of grant: P300,000.

### **5<sup>TH</sup> STAKEHOLDERS FORUM ON THE CONTROL AND ELIMINATION OF NEGLECTED TROPICAL DISEASES (NTD)**

The 5<sup>th</sup> Stakeholders Forum on the Control and Elimination of Neglected Tropical Diseases was conducted on February 22-23, 2017. It was attended by 200 participants. The budget was P3 Million.

### **ASSISTANCE TO SMALL ENTERPRISES PROJECT (ASEDP)**

This project is fully funded by the Foundation's own funds and maintains its sustainability through its earnings. The original idea was to provide a loan facility for small entrepreneurs in the Busuanga, Coron, Culion and Linapacan towns of Northern Palawan or the Calamianes. It is now being re-engineered to be a niche project to assist the enterprise projects of patients and former patients affected by leprosy and other Neglected Tropical Diseases, as well as their support groups, and those of the recipients of the Biodiversity-Friendly Enterprises Project.

The following shows the accomplishments of Assistance to Small Enterprises Project:

Indicator		2017 Audited	2016 Audited
1	Loans receivable, Beginning	4,385,407	3,902,055
2	Loan releases for the period	10,440,000	8,878,000
3	<b>Total Loans Receivable</b>	<b>14,825,407</b>	<b>12,780,055</b>
4	Loans Receivable Not Due	3,573,437	3,067,448
	Accounts written-off	318,877	-
5	<b>Loans Receivable Due</b>	<b>10,933,093</b>	<b>9,712,607</b>
6	Collection for the Period	9,977,434	8,394,648
7	<b>Past Due Loans</b>	<b>955,659</b>	<b>1,317,959</b>
8	Outstanding Loans Receivable	4,529,096	4,385,407
9	Allowance for bad debts	1,008,523	1,382,163
10	Outstanding Loans Receivable-net	3,520,574	3,003,245
11	Repayment rate	91%	86%
12	Number of Active Clients/Members	238	326
13	<b>No. of Active Clients/Members with Existing Loans</b>	<b>113</b>	<b>181</b>
14	Capital Build-Up (CBU)/Savings	929,379	976,687
15	<b>Total Operating Income</b>	<b>1,835,384</b>	<b>1,527,419</b>
16	Total Operating Cost	1,346,185	1,345,112
17	Net Operating Income (Loss)	489,199	182,306
18	* Operating Cost Ratio [16 / ((1+8) / 2)]	30%	32%
19	** Operating Self-Sufficiency Ratio (15/16)	136%	114%
	* Total Operating Cost / Average Loan Outstanding - ( Industry Standard is = or < 25% )		
	** Total Operating Income / Total Operating Cost - ( Industry Standard is = or > 100% )		

## PARTNERSHIPS AND LINKAGES

To maximize resources in the fulfillment of its vision and mission, the Foundation engaged in partnerships and linkages who had the expertise and wherewithal to help the Foundation accomplish its objectives. Aside from the relevant national government agencies, i.e. Department of Health, Department of Agriculture, Department of Environment and Natural Resources, and the local government units, the notable organizations it partnered with are the Assisi Development Foundation for its Hapagasa Program, which supported our feeding and nutrition program for undernourished children, and the Vitamin Angels Foundation which provided vitamin supplements for pregnant and lactating mothers. Both projects were implemented in Culion and Coron.

The Foundation remained a full-fledged member of various local government boards, such as health, economic development, local development, peace and order, environment, disaster risk mitigation and management, and education.

CFI maintained its certified status with the Philippine Council for NGO Certification (PCNC) and a bona fide member of the Association of Foundations. Through these organizations, CFI was able to source projects, expand its relationship with other NGOs and government offices, and increased its visibility in the development community.

## RESOURCE MOBILIZATION

Resource mobilization was conducted throughout the year, mainly through project proposals and bids for contracts. In addition to proposals prepared in 2017 which are still under negotiation, the following proposals were prepared:

<b>Project Title</b>	<b>Donor</b>	<b>Amount</b>	<b>Status</b>
Modified Leprosy Elimination Campaign	WHO	2,800,000	completed
Biodiversity –Friendly Enterprises II	Forest Foundation Philippines	4,500,000	completed
First National Conference on Rabies	DOH	5,476,251	Not considered
Involving the Youth in Mangrove Rehabilitation in Culion	Metrobank Foundation	5,000,000	Not considered

TB Platform	USAID	49,110,338	Not considered
TB Innovations	Stop TB	17,500,000	Not considered
Social Enterprise Project for CLAP	PEF	5,000,000	under negotiation; received P500K for workshop
Culion Water Source Dev't & Distribution Improvement	PEF	5,000,000	under negotiation; received P600K

With the Assistance of the Resource Mobilization Chair, strategies were formulated and actions taken to tap individuals either for project support or contribution to the Endowment Fund. Among the groups approached were:

### **HUMAN RESOURCE DEVELOPMENT**

Staff development and training were done through regular supervision and coaching. Aside from the updating trainings attended by the technical staff as provided by their respective donors, Finance, Human Resource Development and Administrative staff also attended learning activities to enhance the Foundation's operations. Table below shows the training programs attended by the staff concerned:

<b>Training</b>	<b>Staff Participant</b>
Seminar on the Introduction of Cloud Accounting	Joselito A. Lavarias
Seminar on Resource Mobilization 2.0	Marla S. Urriza
Seminar on Monitoring and Evaluation	Reginald Alain R. Santos